Maybank

M2E ez-Apply User Guide

Maybank2E Regional Cash Management System Onboarding

[How do I submit a new Maybank2E application via M2E ez-Apply?](#)

[How do I submit Maybank2E Maintenance request via M2E ez-Apply?](#)

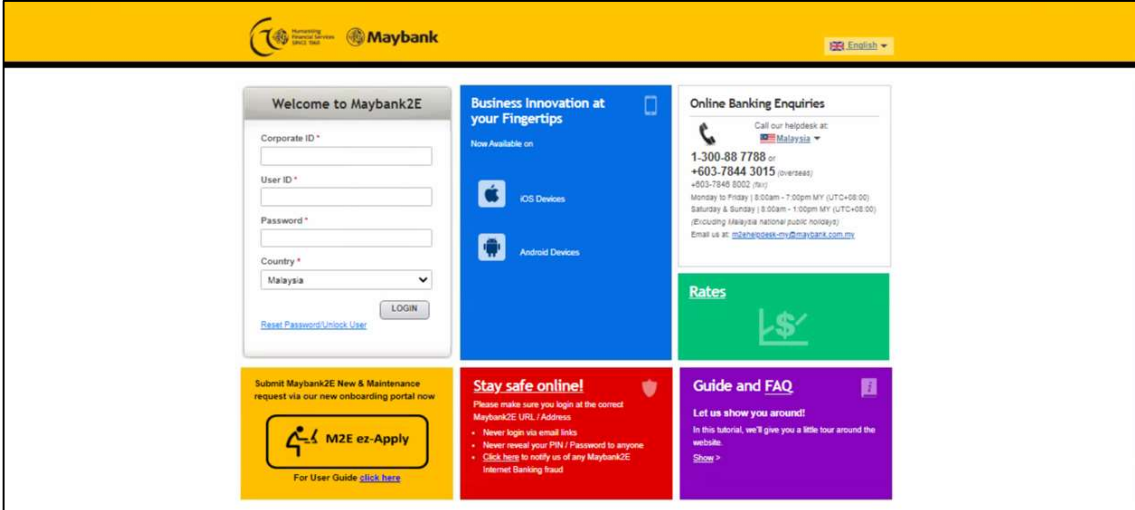[How do I perform M2E Status inquiry via M2E ez-Apply?](#)

Malaysia

Singapore
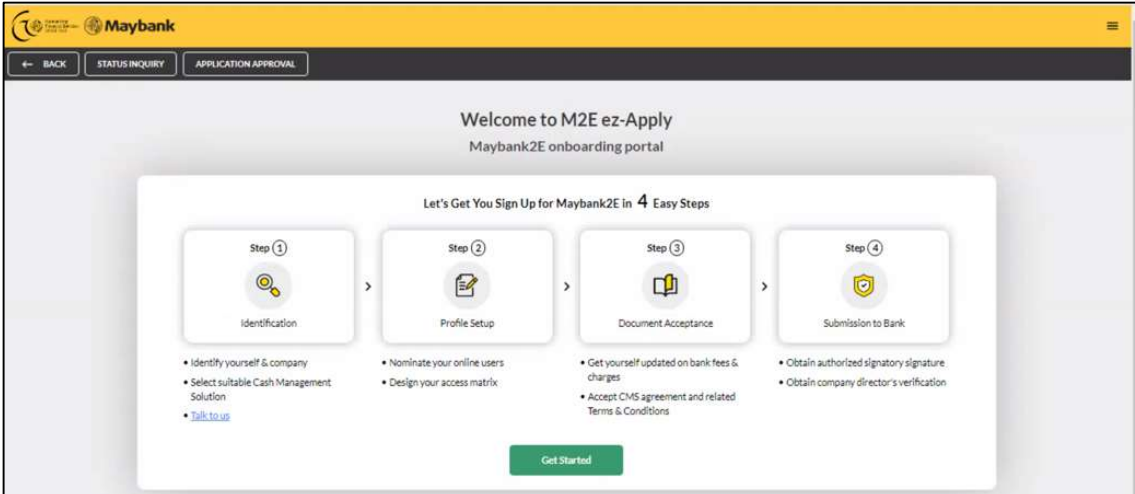
Philippines
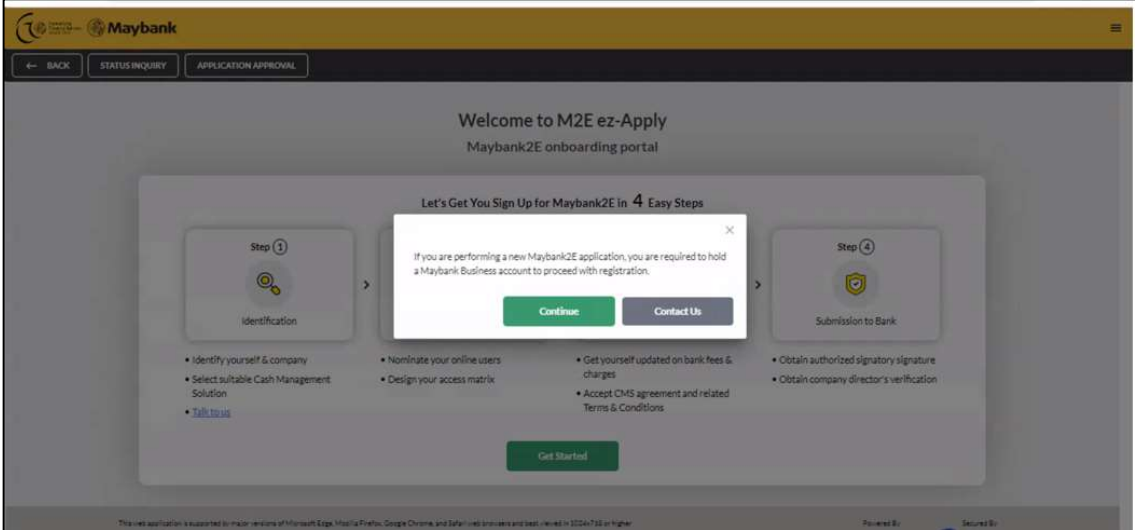
Cambodia

Vietnam

Hong Kong

China

How do I submit a new Maybank2E application via M2E ez-Apply?

- Please access our Maybank2E login page.
- You will find the option for you to perform selection "M2E ez-Apply".
- Please click on "M2E ez-Apply".
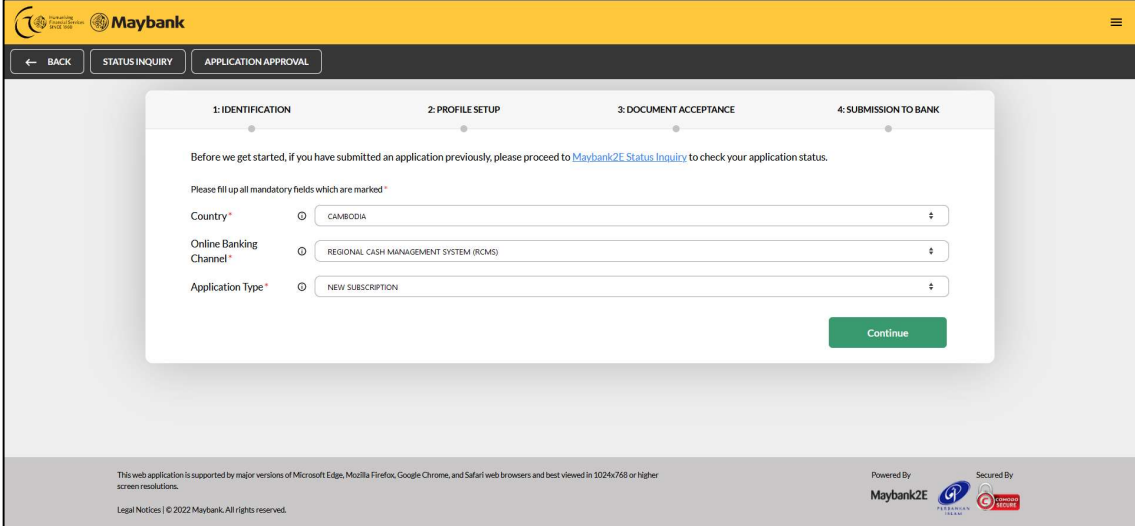- Upon selection, you will be directed to our onboarding portal.

- Please click "Get Started".

- You will be reminded that you are required to hold a Maybank business account to proceed with this registration.
- Please click "Continue" to proceed.

- Please select "Cambodia" from "Country" dropdown.
- Please select "Regional Cash Management System (RCMS)" for Online Banking Channel.
- Please select "New Subscription" for Application Type.

- Please click "Continue".
- You will be directed to step 1 of our onboarding journey: Identification.

- You will be asked details of the company & primary contact for us to identify you.
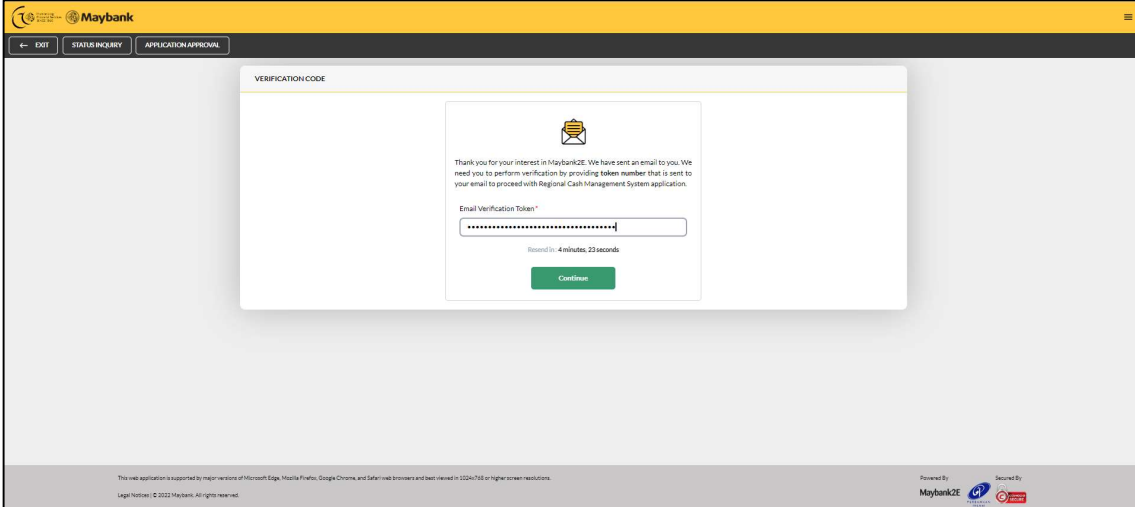
- Once you have filled up all the information, please click "Continue".
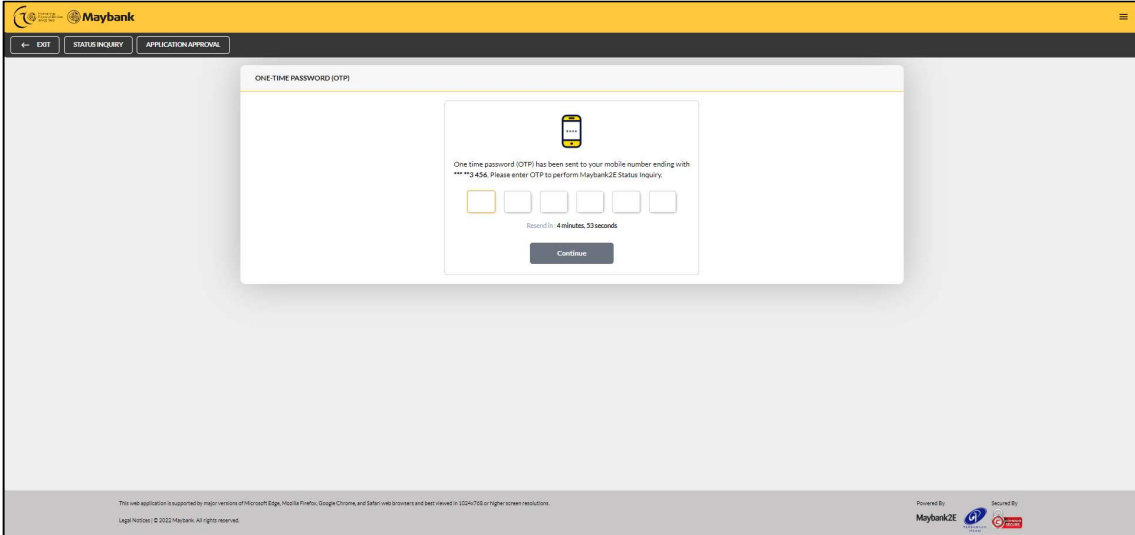
- We will send an email verification token to the email address provided to us. Please provide token ID from your email account to proceed further.

Wed 28-Sep-22 9:32 AM
RCMS E-Onboarding <RCMSEONBOARDING@maybank.com>
REGIONAL CASH MANAGEMENT SYSTEM (RCMS) NEW APPLICATION - APPLICATION ID KHSRC280922002205

To

Enterprise Vault   + Get more a

Dear Mr A,

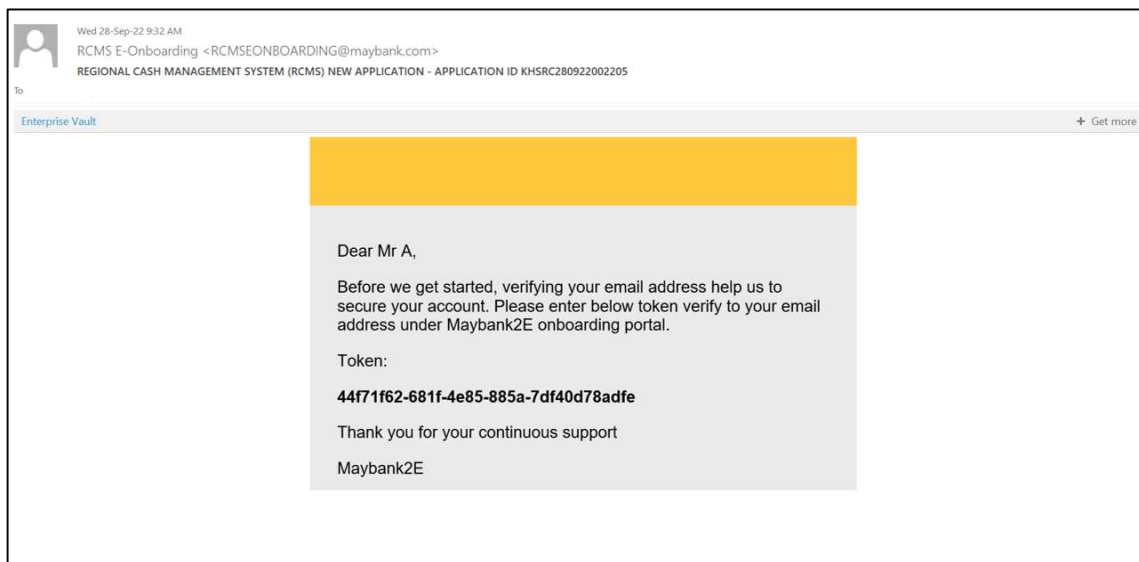Before we get started, verifying your email address help us to secure your account. Please enter below token verify to your email address under Maybank2E onboarding portal.

Token:

44f71f62-681f-4e85-885a-7df40d78adfe

Thank you for your continuous support

Maybank2E

- Once you have retrieved the email verification token from your email account, please click "Continue".

- We will send One Time Password (OTP) to the mobile number provided to us via SMS. Please provide the OTP from your Mobile to proceed further.

- Once you have retrieved the OTP from your mobile, please click "Continue".

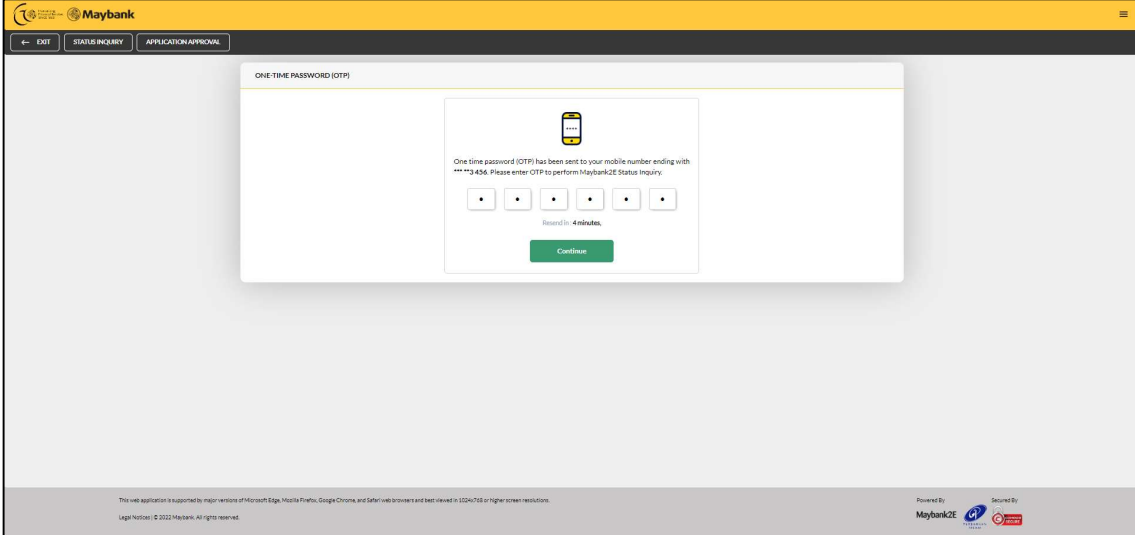- Upon successful verification, you may proceed to fill up remaining company details & Maybank business account number.

- Once you have filled up all the information please click "Continue".
- You will be required to select a suitable Cash Management solution (Payment Management/ Information Management) for your company to proceed further.
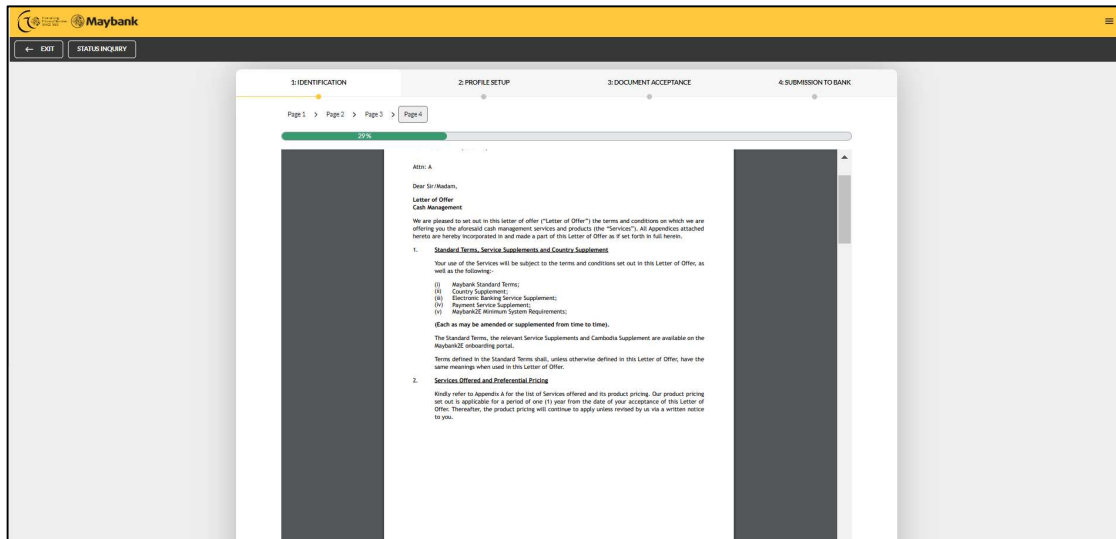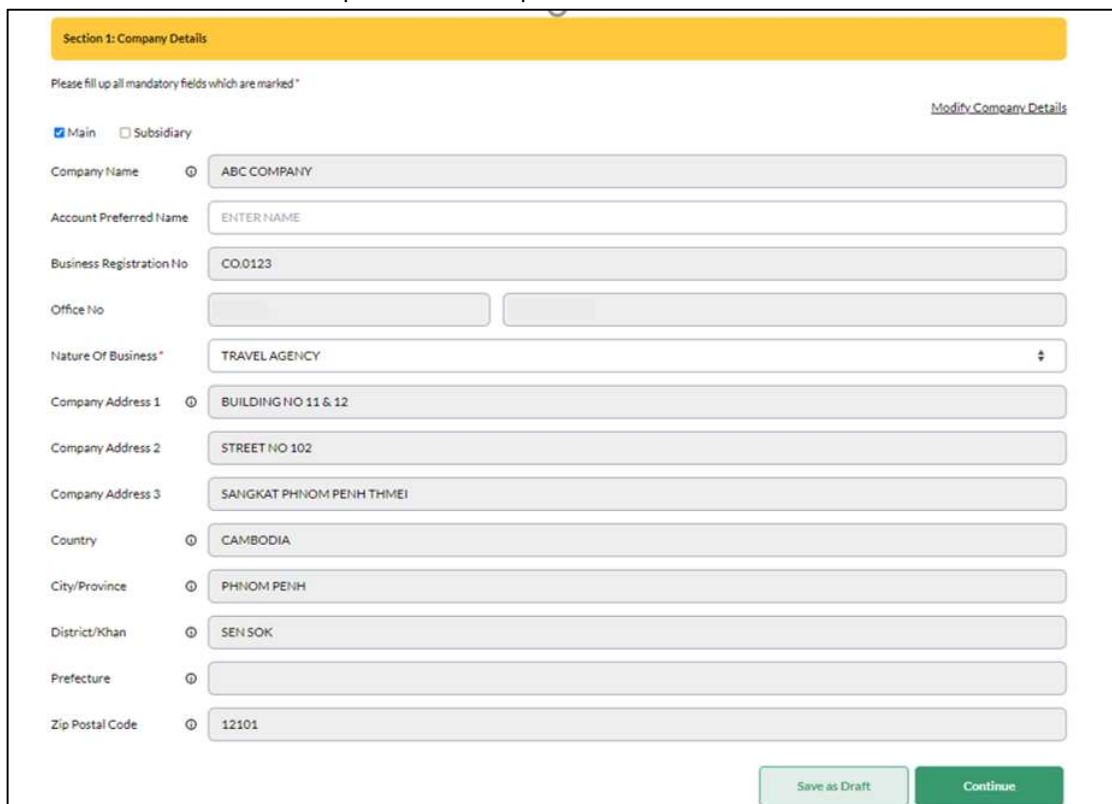
- Please select any one of the two service package offered & click "Continue".

- System will generate a Letter of Offer (Service Agreement) based on your service package selection. Please verify its content & should you wish to proceed click "Continue".
- You will be directed to Step 2: Profile Setup.

- Please fill up additional details required under Section 1: Company details & click "Continue".
- You will be directed to Section 2: Contact details.

![Maybank logo]

Section 2: Contact Details

👤 MR A 0123456	✉ MRA@ABCCOMPANY.COM	👤 PRIMARY CONTACT	EDIT

+ Add Contact Person

- Should you wish to nominate another contact for bank correspondence you may select "+Add Contact Person" & fill up secondary person contact information.

Add Contact Person   ✕

Please fill up all mandatory fields which are marked *

Salutation* ⓘ	Full Name* ⓘ
PLEASE SELECT	DIANA MARY

Identity Type* ⓘ	Identification No.* ⓘ
PLEASE SELECT	NRIC - 821111100000

Designation* ⓘ	Mobile No* ⓘ Required
FINANCE MANAGER	+60	120000000

Email Address* ⓘ
H@YAHOO.COM

Cancel   Save

- Please take note bank will be in touch with primary & secondary contact for all clarification required on subsequent maintenance request.

Add Contact Person   ✕

Please fill up all mandatory fields which are marked *

Salutation* ⓘ	Full Name* ⓘ
MRS	B

Identity Type* ⓘ	Identification No.* ⓘ
IDENTIFICATION NO.	00001111

Designation* ⓘ	Mobile No* ⓘ
FINANCE OFFICER	+855	15 000 000

Email Address* ⓘ
MRSB@ABCCOMPANY.COM

Cancel   Save

- Once you have filled up all information, please click "Save".

Section 2: Contact Details

👤 MR A 0123456	✉ MRA@ABCCOMPANY.COM	👤 PRIMARY CONTACT	EDIT
👤 MRS B 00001111	✉ MRSB@ABCCOMPANY.COM		EDIT

+ Add Contact Person

Save as Draft   Continue

- You may able to view list of contact details added.
- Please click "Continue" to proceed further.
- You will be directed to Section 3: System Administrator.

Section 3: System Administrator

No Data

+ Add System Admin

Save as Draft   Continue

- You are required to nominate System Admin Maker & System Admin Checker to perform Corporate Admin duties (i.e. Reset Password, Enable/Disable ID, and Notification Setup).

Add System Admin   x

Please fill up all mandatory fields which are marked *

○ Super Admin (Maker/Checker)   ● Admin Maker   ○ Admin Checker

Salutation * ⓘ   Full Name * ⓘ
PLEASE SELECT   ⇕   DIANA MARY

Identity Type * ⓘ   Identification No. * ⓘ
PLEASE SELECT   ⇕   IC - 821111100000

Designation * ⓘ   Mobile No * ⓘ   Required
FINANCE MANAGER   +60   120000000

Email Address * ⓘ
H@YAHOO.COM

Copy of ID/Passport

Upload File
Format accepted: pdf, xls, xlsx
Max size: 5MB

Cancel   Save

- Once you have filled up all information for System Admin Maker, please click "Save".

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Add System Admin ✕

Please fill up all mandatory fields which are marked *

○ Super Admin (Maker/Checker)   ◉ Admin Maker   ○ Admin Checker

Salutation * ⓘ
| MRS | ⇅ |

Full Name * ⓘ
| B |

Identity Type * ⓘ
| IDENTIFICATION NO. | ⇅ |

Identification No. * ⓘ
| 00001111 |

Designation * ⓘ
| FINANCE OFFICER |

Mobile No * ⓘ
| +855 | | 15 000 000 |

Email Address * ⓘ
| MRSB@ABCCOMPANY.COM |

Copy of ID/Passport

⬆

NID.pdf Uploaded

Delete   **Download**

Cancel   **Save**

- Once you have filled up all information for System Admin Checker, please click **"Save"**.

Add System Admin ✕

Please fill up all mandatory fields which are marked *

○ Super Admin (Maker/Checker)   ○ Admin Maker   ◉ Admin Checker

Salutation * ⓘ
| MR | ⇅ |

Full Name * ⓘ
| A |

Identity Type * ⓘ
| IDENTIFICATION NO. | ⇅ |

Identification No. * ⓘ
| 0123456 |

Designation * ⓘ
| FINANCE MANAGER |

Mobile No * ⓘ
| +855 | | 11 000 000 |

Email Address * ⓘ
| MRA@ABCCOMPANY.COM |

Copy of ID/Passport

⬆

NID.pdf Uploaded

Delete   **Download**

Cancel   **Save**

![Maybank logo]

Section 3: System Administrator

👤 MRS B 00001111	✉ MRSB@ABCCOMPANY.COM	🔲 MAKER	EDIT
👤 MR A 0123456	✉ MRA@ABCCOMPANY.COM	🔲 CHECKER	EDIT

+ Add System Admin

Save as Draft   **Continue**

- You may able to view list of System Administrator added.
- Please click "Continue" to proceed further.
- You will be directed to Section 4: Charge Account.

Section 4: Charge Account

Please fill up all mandatory fields which are marked*

Maybank Business Account No*   ⓘ   `000010200239600`

Save as Draft   **Continue**

- You are required to nominate a Maybank business account as your primary billing account for Maybank2E related charges.
- Once you have input Maybank Business Account number please click "Continue" to proceed further.
- You will be directed to Section 5: Account Accessibility.

Section 5: Account Accessibility

📋
No Data

+ Add Account No

Save as Draft   **Continue**

- You may proceed to add account that you wish to view under Maybank2E Regional Cash Management System by selecting "+Add Account No".
  Note: Type of account that can be added are:
  - Current Account
  - Fixed Deposit (View only)
  - Loans (View only)
  - Savings Account (Consent Letter is require for Savings Account)

Add Account No   ✕

Please fill up all mandatory fields which are marked *

Maybank Business Account No * ⓘ   Account Type * ⓘ

[500000000000]   [PLEASE SELECT   ⬍]

Currency * ⓘ   Account Preferred Name

[PLEASE SELECT]   [ENTER NAME]

Other Bank Account (if applicable)
Other Bank SWIFT Code (11 characters)

[   ]

☐ Trade   ☐ Unit Trust   ☐ Short Term Revolving Credit (STRC)

                                                         [Cancel]   [**Save**]

Add Account No   ✕

Please fill up all mandatory fields which are marked *

Maybank Business Account No * ⓘ   Account Type * ⓘ

[000010200239600]   [CURRENT ACCOUNT   ⬍]

Currency * ⓘ   Account Preferred Name

[USD ⓧ]   [ENTER NAME]

Other Bank Account (if applicable)
Other Bank SWIFT Code (11 characters)

[   ]

☐ Trade   ☐ Unit Trust   ☐ Short Term Revolving Credit (STRC)

                                                         [Cancel]   [**Save**]

- Once you have filled up all the information please click "Save".

Section 5: Account Accessibility

💼 000010200239600   🖥 CURRENT ACCOUNT   🗔 USD   [EDIT]

                                                         [+ Add Account No]

                                                         [Save as Draft]   [Continue]

- You may able to view list of accounts added.
- Please click "Continue" to proceed further.
- You will be directed to Section 6: User Information & Access.

Section 6: User Information & Access

                                       📋
                                    No Data

                                                         [+ Add User]

                                                         [Save as Draft]   [Continue]

- You may proceed to add Users who is authorized to access Maybank2E Regional Cash Management System by selecting "+Add User".

- You are required to nominate user with access to perform "Data Entry" & "Authorizer" role to perform monetary transactions (i.e. payment & payroll function).

Maybank

Add User   ✕

Please fill up all mandatory fields which are marked*

| Salutation* ⓘ | | Full Name* ⓘ |
| MRS | ⬦ | C |

| Identity Type* ⓘ | | Identification No.* ⓘ |
| IDENTIFICATION NO. | ⬦ | 00001111 |

| Designation* ⓘ | | Mobile No* ⓘ | |
| FINANCE OFFICER | | +855 | 11 000 000 |

Email Address* ⓘ
MRSC@ABCCOMPANY.COM

Mailing Address ⓘ

BUILDING NO 11 & 12, STREET NO 102, SANGKAT PHNOM PENH THMEI, SEN SOK, PHNOM PENH, 12101, CAMBODIA   ☑ Follow Company Address

Access Matrix* ⓘ

| User Function ⓘ | Authorized Account ⓘ | Authorized Product ⓘ | ➕ |
| DATA ENTRY ⊗ | 000010200239600 ⊗ | Portfolio Management ⊗ Book Transfer Own Account ⊗ Domestic Payments ⊗ Staff Payroll ⊗
 Bill Payment ⊗ International Payment ⊗ | ✕ |

Able to view sensitive details* ⓘ ◉ Yes ○ No

Copy of ID/Passport

⬆
NID.pdf Uploaded
Delete   **Download**

Cancel   **Save**

- Once you have filled up all information please click "Save".

Section 6: User Information & Access

| 👤 | MR A
 0123456 | 👤 AUTHORIZER | 🏦 000010200239600 | PORTFOLIO MANAGEMENT, BOOK TRANSFER OWN ACCOUNT, DOMESTIC PAYMENTS, STAFF PAYROLL, BILL PAYMENT, INTERNATIONAL PAYMENT | ⋮ SIMPLE | EDIT |
| 👤 | MRS C
 00001111 | 👤 DATA ENTRY | 🏦 000010200239600 | PORTFOLIO MANAGEMENT, BOOK TRANSFER OWN ACCOUNT, DOMESTIC PAYMENTS, STAFF PAYROLL, BILL PAYMENT, INTERNATIONAL PAYMENT | | EDIT |

+ Add User

Save as Draft   **Continue**

- You may able to view list of users added.
- Please click "Continue" to proceed further.
- You will be directed to Section 7: Signature Matrix.

Section 7: Signature Matrix

Simple Authorization Matrix

Any [1 ▾] authorizer to approve ⓘ

Save as Draft   **Continue**

- Once "Simple" authorized workflow selected, then "Simple Authorization Matrix" will display.
- You may able to view number of authorizers added to approve monetary transactions in Maybank2E Regional Cash Management System.
- Please verify click "Continue" to proceed further.

Section 7: Signature Matrix

Complex Authorization Matrix

GROUP A

Please fill up all mandatory fields which are marked *

Authorization Group	GROUP A
Authorization Limit Type * ⓘ	TOTAL BATCH TRANSACTION AMOUNT ⬍
Authorization Limit for Total Batch * ⓘ	From To ☐ Unlimited
Authorized Account ⓘ	500000000000
Authorized Product ⓘ	STAFF PAYROLL
Authorization Condition ⓘ	Add ANY 2 AUTHORIZERS FROM GROUP A TO APPROVE

Save as Draft   Continue

- Once "Complex" authorized workflow selected, then "Complex Authorization Matrix" will display.
- Under each Authorization Group, you may specify transaction limit, authorized account & product, and authorization condition to approve monetary transactions in Maybank2E Regional Cash Management System.
- Please verify and click "Continue" to proceed further.
- You will be directed to Section 8: Authorisation by Authorised Signatory/ies.

Section 8: Authorisation By Authorised Signatory/ies (As Per Company Board Resolution)

No Data

+ Add Authorized Signatory Name

Save as Draft   Continue

- You may proceed to add Authorized signatory name by selecting "+Add Authorized Signatory Name".
- You are required to provide details of all authorized signatories as per Company Board Resolution.

Add Authorized Signatory Name ✕

Please fill up all mandatory fields which are marked *

Salutation* ⓘ	Authorized Signatory Name* ⓘ
MADAM ⬍	D
Identity Type* ⓘ	Nationality* ⓘ
PASSPORT NO. ⬍	CAMBODIA
Passport No.* ⓘ	Designation* ⓘ
10001000	MANAGING DIRECTOR
Mobile No* ⓘ	Email Address* ⓘ
+855 / 11 000 000	MSD@ABCCOMPANY.COM

Cancel   **Save**

- Once you have filled up all the information please click "Save".

Section 8: Authorisation By Authorised Signatory/ies (As Per Company Board Resolution)

| MADAM D 10001000 | ✉ MSD@ABCCOMPANY.COM | ☏ 11 000 000 | EDIT |

+ Add Authorized Signatory Name

Save as Draft   **Continue**

- You may able to view list of authorized signatories added.
- Please verify & click "Continue" to proceed further.
- You will be directed to Step 3: Document Acceptance.

Section 1: Company Details ⌄

Section 2: Contact Details ⌄

Section 3: System Administrator ⌄

Section 4: Charge Account ⌄

Section 5: Account Accessibility ⌄

Section 6: User Information & Access ⌄

Section 7: Signature Matrix ⌄

Section 8: Authorisation By Authorised Signatory/ies (As Per Company Board Resolution) ⌄

Please tick below terms & conditions & select accept to proceed to next stage :

☐ Maybank Standard Terms
☐ Country Supplement
☐ Electronic Banking Service Supplement
☐ Payment Service Supplement
☐ Maybank2E Minimum System Requirements

I/We accept CMS agreement Solutions & Pricing Approval & Related T&C and confirm that the information in this form is true, accurate, complete & not misleading

Save as Draft   Reject   Accept

- Please verify all information provided & tick Maybank2E Terms & Conditions to proceed.
- You may able to view the Term & Conditions by click on the hyperlink.

Section 1: Company Details	⌄
Section 2: Contact Details	⌄
Section 3: System Administrator	⌄
Section 4: Charge Account	⌄
Section 5: Account Accessibility	⌄
Section 6: User Information & Access	⌄
Section 7: Signature Matrix	⌄
Section 8: Authorisation By Authorised Signatory/ies (As Per Company Board Resolution)	⌄

Please tick below terms & conditions & select accept to proceed to next stage :

☑ Maybank Standard Terms
☑ Country Supplement
☑ Electronic Banking Service Supplement
☑ Payment Service Supplement
☑ Maybank2E Minimum System Requirements

I/We accept CMS agreement Solutions & Pricing Approval & Related T&C and confirm that the information in this form is true, accurate, complete & not misleading

[Save as Draft] [Reject] [**Accept**]

- Please click "Accept" to proceed to next stage.

Please print letter of offer to Cash Management to obtain company's authorized signatories signature to continue.

PRIVATE AND CONFIDENTIAL

Ref no: KHSRC280922002205

Date: 9/28/2022

To: ABC COMPANY (CO.0123)

Attn: A

Dear Sir/Madam,

Letter of Offer
Cash Management

We are pleased to set out in this letter of offer ("Letter of Offer") the terms and conditions on which we are offering you the aforesaid cash management services and products (the "Services"). All Appendices attached hereto are hereby incorporated in and made a part of this Letter of Offer as if set forth in full herein.

1. **Standard Terms, Service Supplements and Country Supplement**

    Your use of the Services will be subject to the terms and conditions set out in this Letter of Offer, as well as the following:-

    (i)   Maybank Standard Terms;
    (ii)   Country Supplement;
    (iii)   Electronic Banking Service Supplement;
    (iv)   Payment Service Supplement;
    (v)   Maybank2E Minimum System Requirements;

    (Each as may be amended or supplemented from time to time).

    The Standard Terms, the relevant Service Supplements and Cambodia Supplement are available on the Maybank2E onboarding portal.

    Terms defined in the Standard Terms shall, unless otherwise defined in this Letter of Offer, have the same meanings when used in this Letter of Offer.

2. **Services Offered and Preferential Pricing**

    Kindly refer to Appendix A for the list of Services offered and its product pricing. Our product pricing

[Download] [Save as Draft] [**Continue**]

- System would generate a final Letter of Offer for Cash Management and User Profile & Access Matrix form (UPAM).
- Please print & obtain company authorized signatories sign on the printed document.
- Please click "Continue" to proceed next stage.
- You will be directed to Step 4: Final Submission to Bank.

- Please upload signed copy of the Letter of Offer.
- You are also required to upload copy of Board Resolution by indicating it is board resolution for cash management use, combined board resolution with existing Maybank business account or letter of authorization.
- Please ensure combined board resolution with existing Maybank business account or letter of authorization is certified true copy.
- In the event Board resolution for Cash management use is submitted you are required to courier hard copy document to the bank for our onward action.

Maybank

Please upload signed copy of Letter of Offer

Please fill up all mandatory fields which are marked *

Signed copy of Letter of Offer *

Letter of Offer Sample.pdf Uploaded

Delete   **Download**

Copy of Board Resolution

Board Resolution of ABC Company.pdf Uploaded

Delete   **Download**

- ○ Board resolution for Cash Management use
- ● Combined board resolution with Maybank business account (Certified true copy)
- ○ Letter of authorization (Certified true copy)

Supporting document (up to 10 files)

UPLOAD

Other Supporting Doc 1.pdf   ⬇ X

One-Time Password (OTP) * ⓘ

Please enter OTP to submit request

[ ] [ ] [ ] [ ] [ ] [ ]   Request OTP

Save as Draft   **Submit**

- Please click "Request OTP" then One Time Password (OTP) will send to the mobile number provided to us via SMS. Please provide the OTP from your Mobile to proceed further.
- Once you have retrieved the OTP from your mobile, please click "Submit" to perform final submission to the bank.

1: IDENTIFICATION	2: PROFILE SETUP	3: DOCUMENT ACCEPTANCE	4: SUBMISSION TO BANK
✓	✓	✓	✓

100 %

Thank you for your submission. Our bank representative will reach out to you in 24 hours on status of application. You may also check your status under Maybank2E Status Inquiry

Application ID: KHSRC010922002076
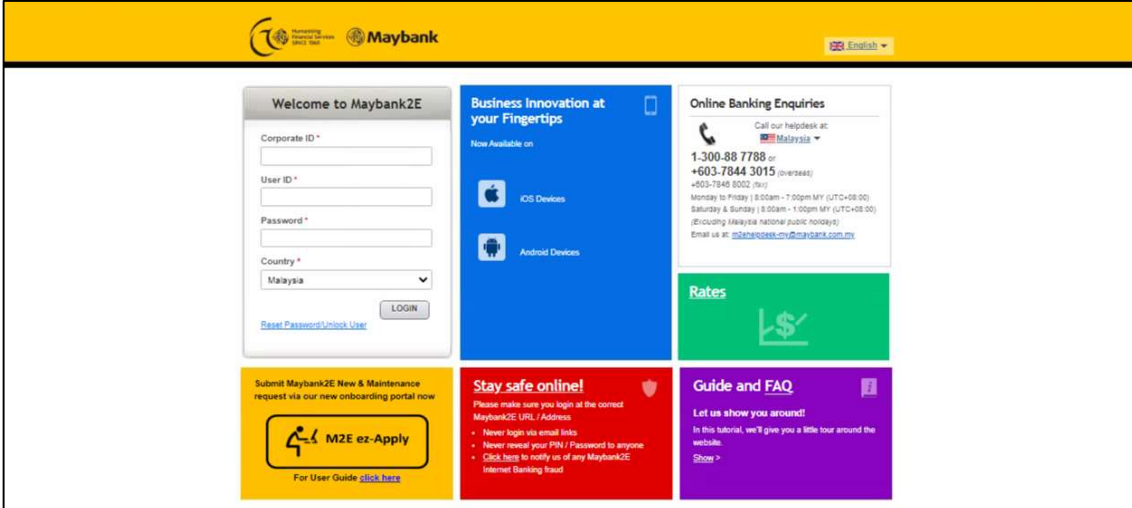
Thank you for your continuous support
Maybank2E

- Once your application is successfully submit via M2E ez-Aplly you will receive a notifying email.

Tue 20-Sep-22 2:04 PM
RCMS E-Onboarding <RCMSEONBOARDING@maybank.com>
REGIONAL CASH MANAGEMENT SYSTEM (RCMS) NEW APPLICATION – APPLICATION ID KHSRC200922002173
To

Enterprise Vault   + Get

Thank you for your submission. Our bank representative will reach
out to you in 24 hours on status of application. You may also check
your status under Maybank2E Status Inquiry.

Application ID : **KHSRC200922002173**

In the event separate board resolution is maintained for cash
management use please be advised to courier hard copy of board
resolution within 7 working days for us to expedite your application .

Official address:
Transaction Banking
Maybank (Cambodia) Plc.
Maybank Tower
No.43, Preah Norodom Boulevard,
Sangkat Phsar Thmey 3, Khan Daun Penh,
Phnom Penh, Cambodia.

Thank you for your continuous support

Maybank2E

![Maybank logo]

How do I submit Maybank2E Maintenance request via M2E ez-Apply?

Type of Maintenance Request available
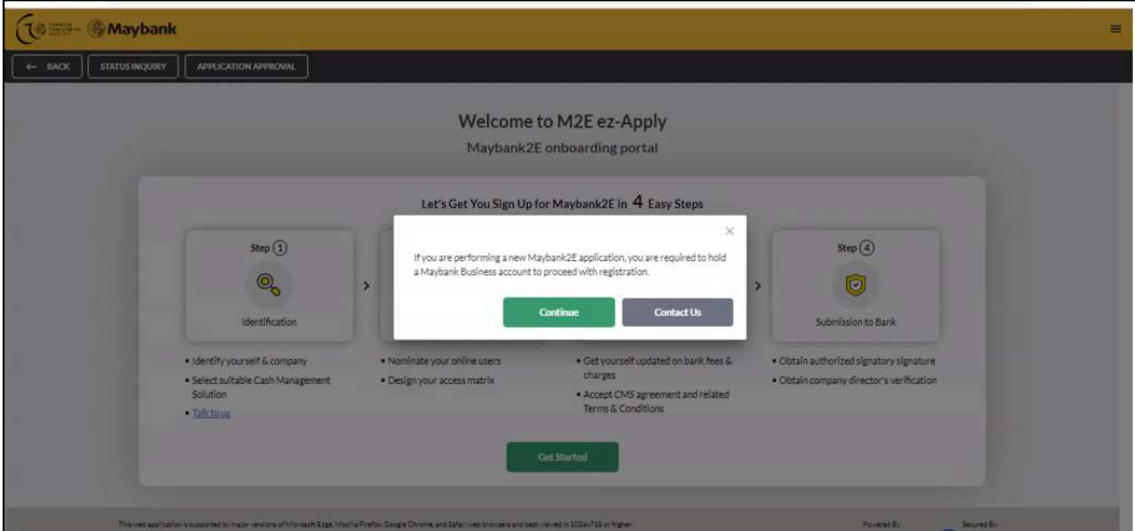
- Please access to our Maybank2E login page.
- You will find an option for you to perform selection "M2E ez-Apply".
- Please click on "M2E ez-Apply".
- Upon selection, you will be directed to our onboarding portal.
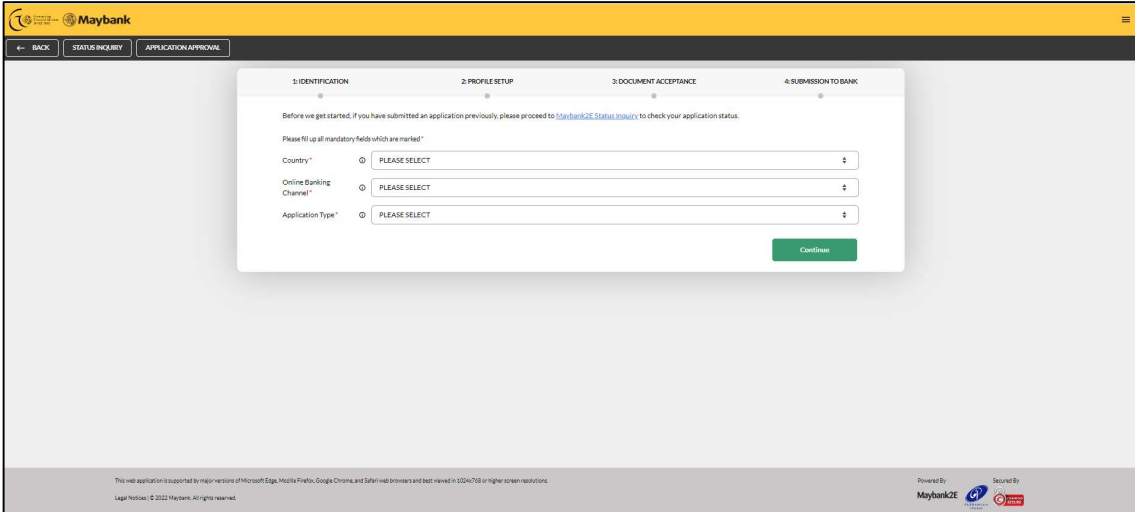
- Please click "Get started"

- You will be reminded that you are required to hold a Maybank business account to proceed with this registration.
- Please click "Continue" to proceed.

- Please select "Cambodia" from "Country" dropdown.
- Please select "Regional Cash Management System" for online banking channel.
- Please select "Maintenance Request" for Application Type.
- Please select type of maintenance request & click "Continue".

Type of Maintenance Request available

1. Update Company Details

2. Update Contact Details – Add, Remove or Modify existing contact information

3. Update System Admin – Add, Remove or Modify existing system admin

4. Update Charges Account

5. Update Account details - Add or Remove existing account

6. **Update User information & Access – Add, Remove or Update existing user information & access matrix**

7. **Update Signature Matrix**

8. **Others – Replace token, update Cash Management board resolution, update parent/subsidiary company linkage & any other maintenance request**

![Maybank logo]

- Upon selection of maintenance request you will be directed to step 1 of our onboarding journey: Identification.

System will offer you 2 options to proceed: -

1. If you have submitted an application previously via our M2E ez-Apply you can gain access to your account by providing your registered email address & company business registration number. After providing the information please click "Continue".

- We will send the One Time Password (OTP) to the mobile number provided to us via SMS. Please provide OTP from your Mobile to verify your account.
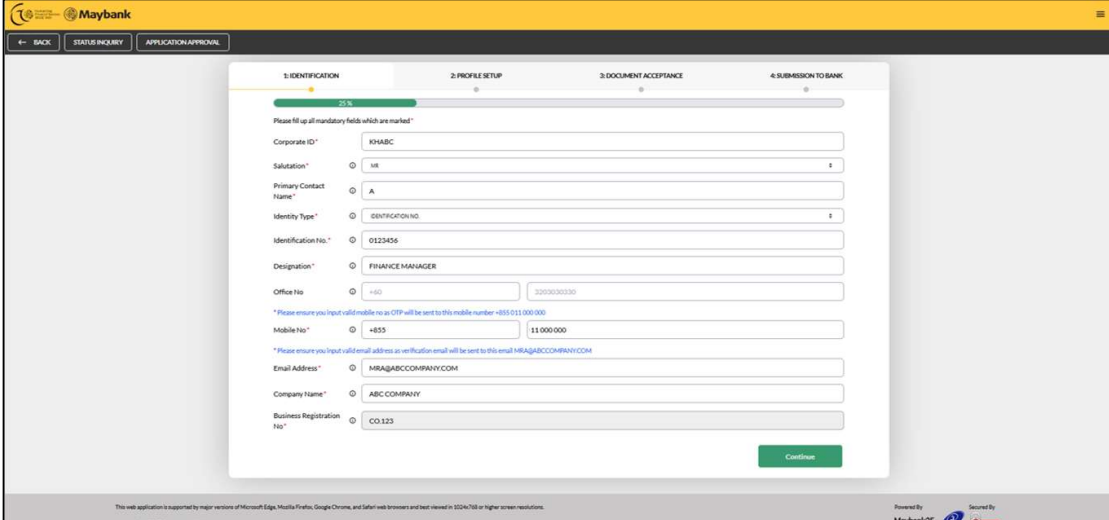
- Once you have retrieved OTP from your mobile, please click "Continue".
- You will be requested to input your registered corporate ID to access Maybank2E Regional Cash Management System to proceed further.

2. In the event, if it is your first time using our portal you will be directed to register with us first before proceeding with maintenance request.
   - You will be asked the details of company & primary contact for us to identify you.

- Once you have filled up all information, please click "Continue".

- We will send email verification token to the email address provided to us. Please provide token ID from your email account to proceed further.

![Maybank logo]

Thu 29-Sep-22 1:55 PM
RCMS E-Onboarding <RCMSEONBOARDING@maybank.com>
REGIONAL CASH MANAGEMENT SYSTEM (RCMS) MAINTENANCE REQUEST APPLICATION - APPLICATION ID KHSRC290922002212

To

Enterprise Vault

Dear Mr A,

Before we get started, verifying your email address help us to secure your account. Please enter below token verify to your email address under Maybank2E onboarding portal.

Token:

b251d08e-bf96-4146-be5e-12293c374f53

Thank you for your continuous support

Maybank2E
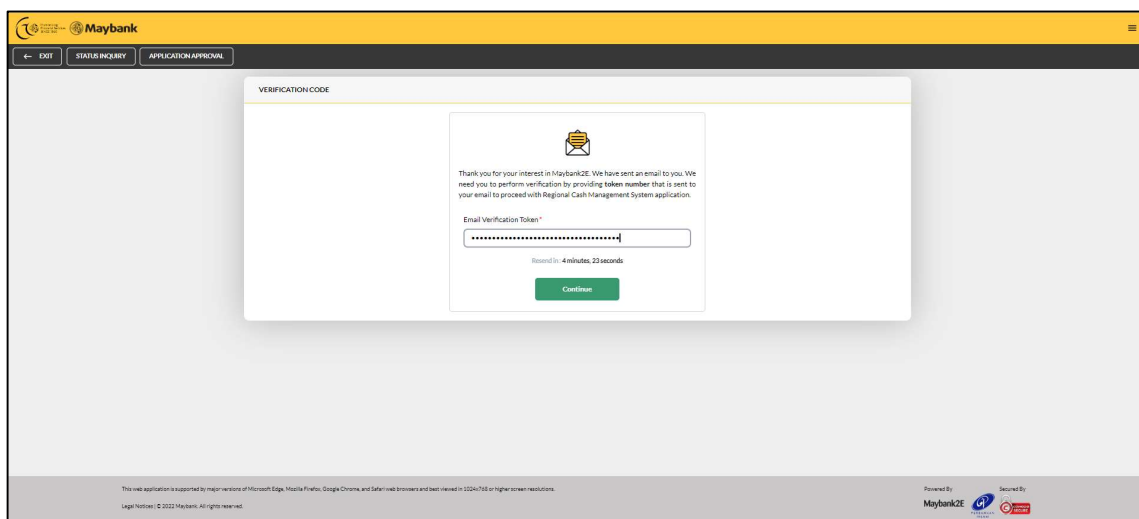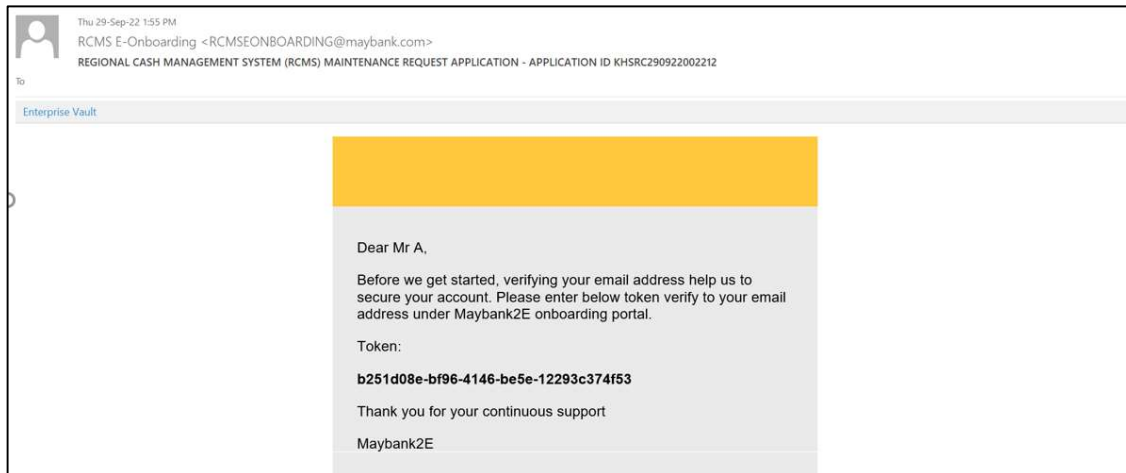
- Once you have retrieved email verification token from your email account, please click "Continue".

- We will send the One Time Password (OTP) to the mobile number provided to us via SMS. Please provide OTP from your Mobile to proceed further.

- Once you have retrieved OTP from your mobile, please click "Continue".

- Upon successful verification, you may proceed to identification information input previously.
- Once you have verified all information please click "Continue".
- You will be directed to the User profile maintenance request form based on type of request you are performing.

Update Company Details

- You will be requested to input your registered Corporate ID to access Maybank2E Regional Cash Management System to proceed further.

- Please select information that you wish to update & click "Continue".

- You may proceed to add Authorized signatory name by selecting "+Add Authorized Signatory Name".
- You are required provide details of all authorized signatories as per Company Board Resolution.

- Once you have filled up all information please click "Save".
- You may able to view list of authorized signatories added.
- Please verify click "Continue" to proceed further.
- You will be directed to Step 3: Document Acceptance.

- Please click "Accept" to proceed next stage

- System would generate User Access Maintenance Form.
- Please print & obtain company authorized signatories to proceed next stage.
- Please click "Continue" to proceed further.
- You will be directed to Step 4: Final Submission to Bank.

- Please upload signed copy of User Access Maintenance Form.
- Please click "Request OTP" then One Time Password (OTP) will send to the mobile number provided to us via SMS. Please provide the OTP from your Mobile to proceed further.
- Once you have retrieved the OTP from your mobile, please click "Submit" to perform final submission to the bank.

- Once your application is successfully submit via M2E ez-Aplly you will receive a notifying email.

<u>Type of Maintenance Request available</u>

Update Contact Details – Add, Remove or Modify existing contact information

- Please click "+Contact Person" & type of request you wish to perform by selecting Add/Replace, Modify or Remove.
- Please take note the primary contact information captured under M2E ez-Apply is for us to identify you once application is received by the bank. For any changes to Maybank2E Regional Cash Management system you are required to perform +Contact Person action.

Update Contact Details			
👤 MR A 0123456	✉ MRA@ABCCOMPANY.COM	👥 PRIMARY CONTACT	EDIT
			+ Contact Person
		Save as Draft	Continue

1. Add/Replace

Contact Person   x

Please fill up all mandatory fields which are marked *

* ⦿ Add/Replace ◯ Modify ◯ Remove

Salutation * ⓘ   Full Name * ⓘ

| PLEASE SELECT ⇕ | | DIANA MARY |

Identity Type * ⓘ   Identification No. * ⓘ

| PLEASE SELECT ⇕ | | IC - 821111100000 |

Designation * ⓘ   Mobile No * ⓘ   Required

| FINANCE MANAGER | | +60 | 120000000 |

Email Address * ⓘ

| H@YAHOO.COM |

☐ Replace as Primary Contact   ☐ Replace as Secondary Contact

                                                    Cancel   Save

- Once you have filled up all information please click "Save".

2. Modify

- Once you have filled up all information please click "Save".

3. Remove

- Once you have filled up all information please click "Save".

Type of Maintenance Request available

Update System Admin – Add, Remove or Modify existing system admin

- Please click **"+System Admin"** & type of request you wish to perform by selecting Add, Modify or Remove.

1. Add

- Once you have filled up all information please click **"Save"**.

2. Modify

-   Once you have filled up all information please click "Save".

3. Remove

-   Once you have filled up all information please click "Save".

[Type of Maintenance Request available](#)

Update Charges Account

- Please update new charge account number & select it request is to supersede the existing account provided for all bank charges or one time charges for this request only.

- Once you have filled up all information please click "Continue".

Type of Maintenance Request available

Update Account details - Add or Remove existing account

- Please click **"+Account No"** & type of request you wish to perform by selecting Add or Remove account number to all existing user.
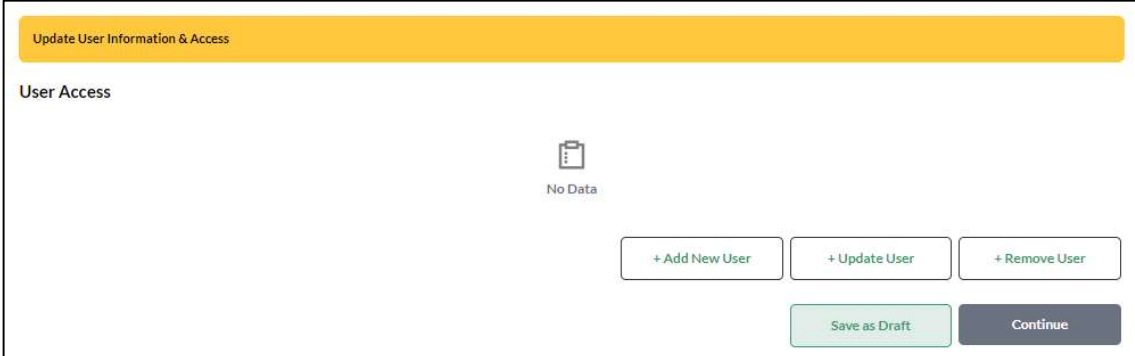

- Once you have filled up all information please click **"Save"**.

Type of Maintenance Request available

Update User information & Access – Add, Remove or Update existing user information & access matrix

- Please click "+Add New User", "+Update User" or "+Remove User".

- Once you have filled up all information please click "Continue".

1. Add New User

- Once you have filled up all information please click "Save".

2. Update User

Update User   x

Please fill up all mandatory fields which are marked *

* ○ Add on   ○ Supersede   ○ Remove

User ID *   Copy access from User ID

| PLEASE ENTER | | SELECT ID |

☐ Update Salutation   ☐ Update Full Name

Salutation ⓘ   Full Name ⓘ

| PLEASE SELECT | | DIANA MARY |

☐ Update Identity Type   ☐ Update Identification No.

Identity Type ⓘ   Identification No. ⓘ

| PLEASE SELECT | | IC - 821111100000 |

☐ Update Designation   ☐ Update Mobile No

Designation ⓘ   Mobile No ⓘ

| FINANCE MANAGER | | +60 | 120000000 |

☐ Update Email Address

Email Address ⓘ

| H@YAHOO.COM |

☐ Update Mailing Address

Mailing Address ⓘ

| ENTER ADDRESS | ☐ Follow Company Address

☐ Update Access Matrix

Access Matrix ⓘ

| User Function ⓘ | Authorized Account ⓘ | Authorized Product ⓘ | + |

                                                                        Add Account

☐ Update Authorized Workflow

Authorized Workflow   ⓘ | PLEASE SELECT |

☐ Update Able to view sensitive details

Able to view sensitive details   ⓘ   ○ Yes   ○ No

☐ Update Super User

Super User   ⓘ   ○ Yes   ○ No

☐ Update Copy of ID/Passport

Copy of ID/Passport

| |
| |
| |

                                        Cancel   **Save**

- Once you have filled up all information please click "Save".

3. Remove User

Remove User   x

Please fill up all mandatory fields which are marked *

User ID *

| PLEASE ENTER |

Cancel   Save

- Once you have filled up all information please click "Save".

Type of Maintenance Request available

Update Signature Matrix

- Please select signature Matrix type.
- For Simple matrix, you may nominate number of authorizers to approve.

- Once you have filled up all information please click "Continue".
- For complex, you may create signature groups & specify transaction limit & authorization condition.

- Once you have filled up all information please click "Continue".

Type of Maintenance Request available

Others – Replace token, update Cash Management board resolution, update parent/subsidiary company linkage & any other maintenance request

1. Replace Token

- Once you have filled up all information please click "Continue".

2. Update Cash Management Board Resolution

- Once you have filled up all information please click "Continue".

3. Update Parent/Subsidiary company linkage

-   Once you have filled up all information please click "Continue".
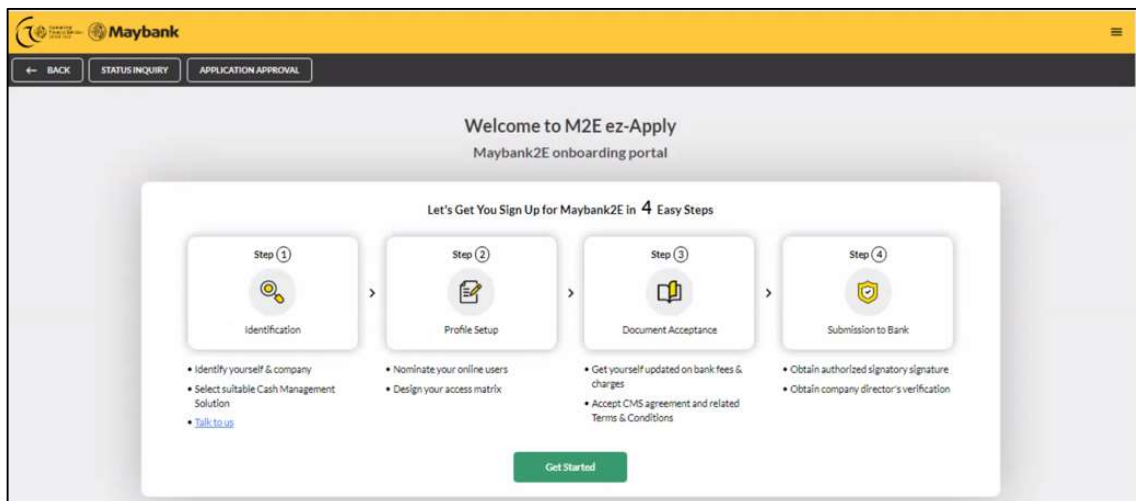
4. Any other maintenance request for bank action.

-   Once you have filled up all information please click "Continue".
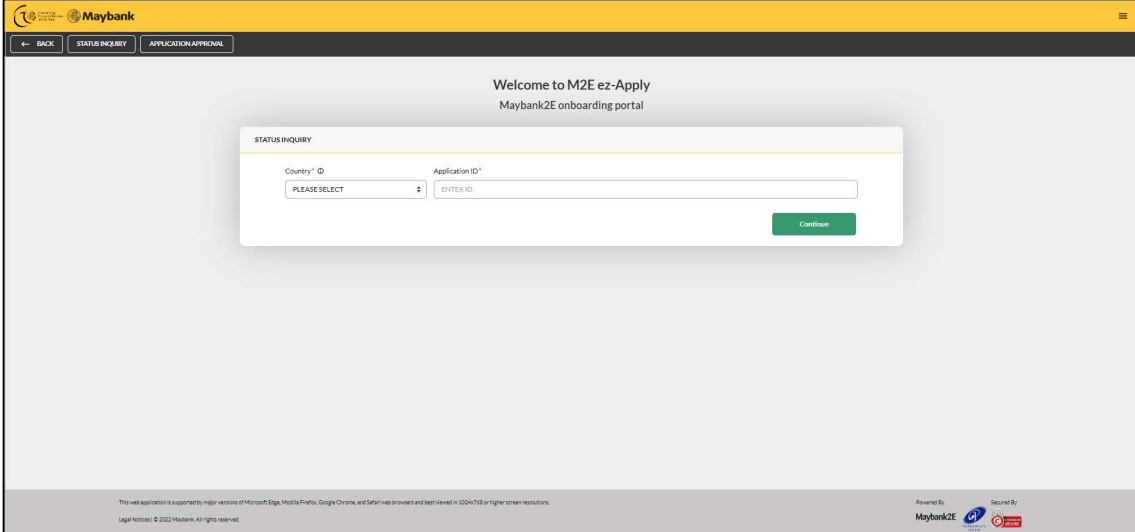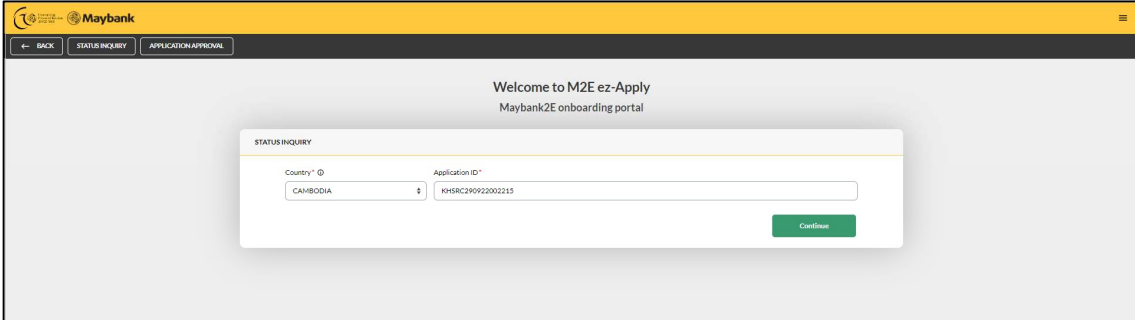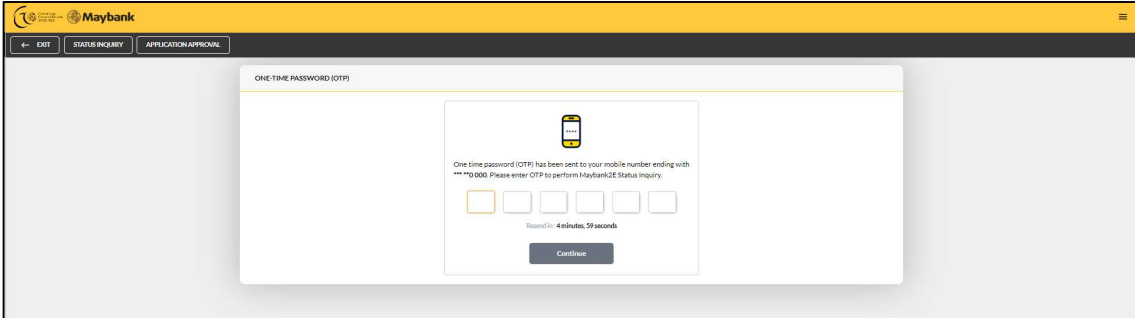
How do I perform M2E Status inquiry via M2E ez-Apply?

- Please access our Maybank2E login page.
- You will find option for you to perform selection "M2E ez-Apply".
- Please click on "M2E ez-Apply".
- Upon selection, you will be directed to our onboarding portal.

- Please click on "Status Inquiry".

-   Please select "Cambodia" from "Country" dropdown & input application ID generated by the system via email during application creation.

-   We will send One Time Password (OTP) to the mobile number provided to us via SMS. Please provide OTP from your Mobile to proceed further.

![Maybank logo]

- Once you have retrieved OTP from your mobile, please click "Continue".

- System will retrieve status of your application to Maybank2E Regional Cash Management System.

- For previous application that was saved as draft and you wish to further proceed, please click "Manage" to continue to your application.

-End-